

30 Hasler Road Osborne Park WA 6017 PO Box 1597 Osborne Park DC 6916 **1300 428 486** 



Welcome to your Avivo Family Portal – your personalised hub for managing your Avivo support services. This user-friendly tool is designed to help you stay organised with your upcoming supports, making it easy to plan your week ahead.

Within the portal, you'll find a detailed calendar displaying your support times and the assigned Support Worker for each visit.

Please take a few moments to explore the platform.

#### **First accessing the portal**

Once your coordinator has enabled access to the portal, you will receive an email that will provide you with your username (your email address) and temporary password. You will be required to set up a password on your first log in.

[AlayaCare] - Your new <mark>Family</mark> Portal user					
NR no-reply@verificationemail.com To		S Reply	→ Forward	1	•••
You don't often get email from no-reply@verificationemail.com. Learn why this is important	2				
Welcome to the <mark>Family Portal</mark> !					
Your account details are as follows:					
Username:					

To log into your account, please click <u>here</u>, and use the temporary password above. You may change your password as soon as you log in.

If you have any questions, please contact your administrator.

Thank you.





### How to log in to the Family Portal

Enter your username (email) and password. Select "I have read and agreed to the Privacy Agreements." Click login.





#### Log in to your account



Powered by KayaCare

English French





### **Landing Page**

On the landing page you will be able to see your latest visit, upcoming next visit and care team.





(R) aviva 8 Home Schedule Care team Last Visit Next Visit Tuesday, Apr 30, 2024 Tuesday, Apr 30, 2024 Kerry 2 8 2 07:30 to 08:30 16:00 to 17:00 Support Worker **Q** Brad Q Jan Ca Self-Care Activitie Visit Details ⊘ Home Visit details Interventions View Visit This visit was not completed Scheduled visit time Location Tuesday, Apr 30, 2024 07:30 to 08:30 Home Q Family Portal - your Address nanaging your Avivo user-friendly tool is Caregiver 30 Hasler Road Osborne Park WA 6017 Brad stay organised with Phone number 0411123123 sessions, making it Service Self-Care Activities 6am-8pm head. ı'll find a detailed r support times and View About Us

You can select 'View visit' on both your "Last Visit" or "Next Visit" to see further details of the visit.





calendar displaying your support times and

View About Us

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#### **Schedule Page**

Select the Schedule Page to view your upcoming schedule. The schedule allows you to view 30 days into the future and 1 year back. It will show visits as scheduled, cancelled or completed. Select the schedule tab/page

0	V	iv	10				Hello, M	lat २)
Home	Sc	hedule	Ca	re	Profile		Amy Avivo 🗸	
Day 🗸	Toda	ay						
	C	A	oril 20:	24	Ø		30 April, 2024 💿	
S	м	т	w	т	F	s	Tuesday	
31	1	2	3	4	5	6	05:00 AM	^
7	8	9	10	11	12	13		
14	15	16	17	18	19	20	07:00 AM	÷,
21	22	23	24	25	26	27	Brad - 07:30 am - 08:30 am	
28	29	30	1	2	3	4	Self-Care Activities 6am-8pm 08:00 AM	-
							09:00 AM	
							10:00 AM	
							Scheduled Completed Cancelled/ On Hold	
							This will show the status of the visits	

#### You can change the view here

							Amy Avivo 🗸	
ome	Scl	nedule	Car	e	Profile			
~	Toda	y						
	3	M	lay 202	4	Ø		01 May	, 2024
к th	м	т	w	т	F	S	We	dnesday
28	29	30	1	2	3	4	06:00 AM	
5	6	7	8	9	10	11		
12	13	14	15	16	17	18	07:00 AM	
19	20	21	22	23	24	25		
~	27	28	29	30	31		08.00 AM	

The schedule view can be changed to be 'Day', 'Week' or 'Month'.





You can select individual visits to see further detail of the visit, including the service type and the support worker who will be visiting.

#### Click on the individuals for more visit details

avivo	Amy Avivo 🗸	Hello, Mat
Home Schedule	Visit Details Visit details Interventions	x
Sun 28 10:00 am - 11:00 am Self-Care Activities Sunday (01 014)	Scheduled visit time Wednesday, May 1, 2024 17:00 to 17:30 Caregiver Kerry Service Self-Care Activities 6am-8pm	117 Jane - 09:15 am - 10:15 am Self-Care Activities Saturday (01 013)
Adam -         J           06:45 pm - 07:15 pm         0           Self-Care Activities         A           Sunday (01 014)         J           J         S           Self-Care Activities         S	iane - 4:400 pm self-Care Activities 6am- pm	Adam - 06:30 pm - 07:00 pm Self-Care Activities Saturday (01 013)

### Forgot your password?

We aren't able to check or reset your password for you, on the login page select "Forgot Password?" to start the password reset process.



## Click here and follow the prompts to reset your password

(live life			
avivo			
og in to your	account		
Log in to your	account		
Log in to your	account		
Log in to your mail- °assword *	account	For	got passwoi



